

Dear

PRIVACY STATEMENT/PROMISE

We need to advise you exactly concerning the information we hold about you.

The Council is the data controller and the Parish Clerk is the data processor and the Data Protection Officer.

Contact details for the Parish Clerk are;

Church Farm Stables  
Church Road  
North Lopham  
Diss Norfolk IP22 2LP

bnparishclerk@outlook.com

01379 688298

We will always treat your personal information with great care and according to your wishes. The purpose for processing this information is for ..... The period for which the personal data will be stored is ..... We will never share your information with anyone else/your information is only shared with ..... for the purpose of .....

The source of our information has come from you/from .....

As a data subject you have detailed rights including; right of access to your own personal data, right of correction, erasure and to object to processing and the right to lodge a complaint with the Information Commissioner ICO.

Please advise if you believe that the information we hold about you is no longer accurate.

To read our full Data Protection Policy please go to our website.