

**BLO NORTON PARISH COUNCIL**

**Minutes of meeting of the Blo' Norton Parish Council on Tuesday 14 July 2009 at 7.00pm in Blo Norton Village Hall**

The meeting opened at: 7.05pm

Those Present:

Mr J Barnet-Lamb (Chair); Mr M Bristow; Mrs C Finlay; Mr J Olley; Miss M Collins (Clerk); Mrs A Sutton (Previous Clerk); One member of the public

1. **Apologies for absence.** None. *DL July*
2. **Public Comment.** None ✓
3. **To receive Declarations of Interest in respect of items for consideration.** None ✓
4. **To approve the Minutes of Parish Council meeting held on 16<sup>th</sup> June 2009.** The minutes of the meeting held on 16 June 2009 were **approved.** ✓
5. **To receive an update regarding the Parish Newsletter.** The Chairman **thanked** Adie Sutton for her excellent work in designing the parish newsletter and suggested Councillors read it outside of the meeting and send any comments to him via email. **Action: Councillors.** ✓

Following discussion it was agreed the newsletter could run to three pages and it would be finalised and printed at the weekend, ready for distribution early the following week.

Councillor Bristow was asked to contact Mrs Flatman with regard to contributing a poem for the newsletter. **Action: Councillor Bristow** ✓

6. **To receive an update regarding Highways Agency.** The Council **received** an update with regard to the Highways Agency. It was **agreed** the Chair would arrange to meet Harvey Woodyear from the Highways Agency to arrange a visit to the Parish. The Chair asked that he be notified of any issues in regard to Highways to be forwarded to him. **Action: Chair** ✓

As Mary Brogan had raised this particular issue it was asked that a copy of the letter from the Highways Agency be sent to her together with information regarding Community Speedwatch. **Action: Clerk** ✓ *HA*

7. **To receive an update regarding the John Dyer Charity.** The Council **received** an update regarding the John Dyer Charity and it was agreed to bring back to the September meeting. **Action: Clerk**

8. **To receive an invoice from the Parish Clerk (April-June 2009).** The Council **received** an invoice for and **agreed** payment of the Clerk's salary (April-June 2009).

9. **To receive an invoice from CPRE regarding annual insurance.** The Council **received** an invoice and **agreed** payment for Campaign for Rural England (CPRE) annual insurance. **Action: Clerk**

10. **To receive an update on Parish accounts.** The Council received an update on Parish Council's accounts and noted the Parish Council's account is in credit by £1,794.56.

*13 October*

11. **To discuss the need for the Parish to continue to have two bank accounts – one deposit, one savings.** The Council **noted** that there was a need for two bank accounts to enable interest to be earned on monies not currently required. It was **agreed** that the Chair would research an on line banking facility with the Bank. **Action:** Chair
12. **To receive an update regarding the Parish Clerk role.** On behalf of the Council, the Chair thanked Aide Sutton for her hard work as Parish Clerk, together with her valuable experience and knowledge.
13. **To discuss the role and appoint a Vice Chairman.** Following discussion the Chair proposed Councillor John Olley as Vice Chair and this was seconded by Councillor Bristow and agreed unanimously.
14. **To receive an update regarding the Chairpersons recent discussion with Inspector Lynn Cross and the subsequent Police visit to the Parish and his crime prevention report.** The Council **received** an update and had sight of a report from Norfolk Constabulary following a Crime Prevention Survey carried out on 8 July following recent vandalism in the Parish. The report suggested “removing targets” around the village that could be used as weapons, to consider moving the bottle bank as it seemed inappropriate to be placed on a children’s play area, to ensure surrounding hedges be kept trimmed back and that residents be encouraged to keep incident diaries which could be submitted to the Police in the event of further vandalism. Discussion also took place about a mobile Police Station visiting the Parish on a regular basis and the excessive speed of traffic through the Parish. It was agreed that the Chair would contact Inspector Cross with reference to organising a mobile police station, Councillor Olley would contact local farmers with regard to hedge-cutting and the Clerk would speak to the Hopton Parish Clerk in relation to their bottle bank. **Action:** Chair/Councillor Olley/Clerk
15. **To receive an update regarding the Bus Shelter project.** The Council **received** an update with regard to the Bus Shelter Project. It was **agreed** to explore if the Youth Committee were still active and what their terms of reference were - if they were formed only to discuss the Bus Shelter project or if they discussed other actions relevant to the Parish’s youth. **Action:** Chair/Clerk
16. **To receive an update re Community Speedwatch** The Chair reported that there would be an article within the newsletter with regard to this issue and also that Garboldisham Parish Council were seeking volunteers to be trained for this project. Garboldisham Parish Council would pay for training and insurance. It was understood that as a result of a speeding motorist being notified to the police via the Community Speedwatch project, they would receive a letter from the local Constabulary. There would be no points put on their licence or fines. If the offence was repeated a stronger letter would be sent from the Constabulary. The Chair, Caron Finley and John Olley showed an interest in being trained.
17. **Planning** None
18. **Such other business as the Chairperson may direct.** The Chair brought to the attention of the Committee the “Pride in Breckland” document which provided grants for a limited period of up to £500 for various schemes within villages and stated that he had brought it to the attention of the Village Hall Committee.

The meeting closed at 8.30pm

The next meeting will take place on 18th August 2009 at 7.00pm, in the Village Hall.