



BLO' NORTON PARISH COUNCIL

Minutes of meeting of the Blo' Norton Parish Council on Tuesday 10th ~~February~~ ^{March} 2009 at 7.30pm in Blo' Norton Village Hall.

The meeting opened at 7.30pm.

Present: Mrs P Wood (Chairperson)
Mr J Olley
Mr. M Bristow
Mr J Barnet-Lamb
Mrs. A Sutton (Clerk)

1. **Apologies for absence.** None.
2. **Public comment.** It was **noted** Mr William Nunn, Leader of Breckland Council, and members of the Bus Shelter Committee attended the Parish Council meeting.
3. **To receive Declarations of Interest in respect of items for consideration.** It was **noted** Chairperson Paula Wood declared an interest in agenda item 12.
4. **To approve the Minutes of Parish Council meetings held on 10th February 2009.** The minutes of the meeting held on 10th February 2009 were **approved**.
5. **To receive an invoice from the completion of the annual accounts 2008/2009. letter for resignation from Mr D Potte.** The Council **received** an invoice from Mazars for £57.50 in respect of the completion of the annual audit 2008/09.
Action: Clerk
6. **To discuss and agree the agenda for the Annual Parish Meeting** The Council **agreed** the agenda for the APM on 13th May. It was **noted** the agenda will be distributed throughout the parish in advance of the meeting, along with the notification of vacancies for Parish Councillors and Parish Clerk. **Action:** Clerk
7. **To receive an update on Parish Council's accounts.** The Council **received** an update on Parish Council's accounts and **noted** the Parish Council's account is in credit by £1,961.48.
8. **To receive an update regarding the Parish Newsletter.** The Council **noted** work has commenced and newsletter, in final draft, will be sent to councillors for review and approval in two weeks. **Action:** Councillors/Clerk.
9. **To receive an update regarding the Highways Agency.** The Council **received** an update on the Highways Agency. It was **noted** the concrete posts at Redgrave Road were put in place originally by Norfolk City Council and the Highways Agency have requested the Highways Inspector visits the parish when they are

next in the area; expected by end of March 2009. It was **noted** the pot holes in Middle Road have been flagged to the Highways Agency, they have visited the site and works have been scheduled. It was **noted** there the 'Give Way' sign at the fork of Fen Road and the 'speed limit' sign as Middle Road are crooked. It was **noted** one of the plastic reflective bollards in Middle Road is broken and also the Council wish to enquire if the 30 mph speed limit can be extended along Fen Road.. **Action:** Clerk

10. To discuss local postal services. It was **noted** timing of daily delivery of parish post has moved from c9am to 12pm-2pm. It was **noted** this is due to changes in delivery schedule. It was **agreed** to monitor services to ensure deliveries are made before 3pm every day.

11. To discuss land at Brooke Meadow, Middle Road and Hedgerow to be planted by Village Hall. It was **noted** the Council were advised by local parishioners that utilities and a septic tank have been installed at Middle Road. It was **agreed** to notify the relevant Breckland Council department. **Action:** Clerk. It was **noted** Mr G Sutton has still not replied to Parish Council correspondence regarding the hedgerow to be planted on the land between the Village Hall and Mr Sutton's cottages in Middle Road. The Council **agreed** to send a letter to Mr G Sutton's solicitors requesting action. **Action:** Clerk.

12. To receive an update on from the Blo Norton Bus Shelter Committee. The Council **received** a briefing document from the Blo Norton Bus Shelter Committee requesting the Councils support to erect and maintain a parish bus shelter. It was **noted** the Parish Council would be responsible for the ongoing maintenance and insurance (circa £28 per annum) of the bus shelter. It was **noted** the Bus Shelter Committee would pay for the first year's insurance premium to cover the shelter, in addition to completing all necessary paperwork, in liaison with the Clerk, in order to secure additional funds required, by way of a grant from Norfolk Council Passenger Transport Committee. The Council **agreed** to support the Committee, put its name to the grant to secure additional funding and take responsibility for ongoing maintenance and insurance. **Action:** Clerk/Bus Shelter Project Committee.

13. Planning.

a. 3PL/2009/1063/F - Winterwood House, The Street, Blo Norton. It was **noted** the Council raised no objections to the planning application.

b. It was **noted** the planning application for Oak House, The Street has been taken to appeal; all correspondence and objections raised by the Council will be taken into account during the appeal. It was **noted** Mr William Nunn, Leader of Breckland Council will attend the appeal hearing on behalf of the Council.

14. Any Other Business.

a. The Council **accepted** Mrs P Wood resignation from the Council. Mrs P

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Wood thanked the Council, Mr William Nunn and the Clerk for their support and commitment and wished the Council all the best in the future.

b. It was **noted** Council wished to discuss the opportunity to ensure retention of the Telephone Box in the village. It was **agreed** to include this as an agenda item at the next meeting 21st April 2009. **Action:** Clerk .

The meeting closed at 8.05pm.

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Minutes of meeting of the extraordinary Blo' Norton Parish Council meeting to discuss the John Dyer Charity. The meeting was held on Tuesday 10th February 2009 at 7.30pm in Blo' Norton Village Hall. *March 15*

The meeting opened at 8.15pm.

Present: Mr J Olley
Mr. M Bristow
Mr J Barnet-Lamb
Mrs. A Sutton (Clerk)

1. **Apologies for absence.** None.

2. **To receive an update regarding the John Dyer's Charity.** It was noted the Parish Council's role in the charity is only to make recommendations or support applications for funds but not to make decisions where and how funds are distributed. It was **noted** the new Charity Correspondent (Daryl Jones, Head of Kenninghall School) has been contacted to enquire as to the current list of trustees, submission of annual accounts and confirm the Parish Council's role in the charity going forward is only to make recommendations or support applications for funds. It was **agreed** to ensure two Councillors from Blo Norton Parish are on the Board of the Charity going forward. **Action:** Councillor Barnet Lamb. It was **noted** the Council have inadvertently appropriated funds of £300 (identified in June 2007). The Council **agreed** these funds do not belong to the Council and therefore will be returned to the Charity, for the Charity Trustees and Board to distribute in accordance with the Charities current and agreed governance framework. **Action:** Councillor Barnet Lamb to contact Daryl Jones to discuss Trust and trustees from Blo Norton

3. **Public comment.** None.

4. **Any Other Business** None.

