



**BLO' NORTON PARISH COUNCIL**

**Minutes of meeting of the Blo' Norton Parish Council on Tuesday 10<sup>th</sup> February 2009 at 7.30pm in Blo' Norton Village Hall.**

The meeting opened at 7.30pm.

**Present:** Mr J Olley (Acting Chairperson)  
Mr. M Bristow  
Mr J Barnet-Lamb  
Mrs. A Sutton (Clerk)

1. **Apologies for absence.** Mrs P Wood's apologies were **accepted**.
2. **Public comment.** It was **noted** Mrs Caron Findlay, Mr William Nunn, Leaders of Breckland Council, Miss Amy Smith and Mrs P Wood attended the Parish Council meeting.
3. **To receive Declarations of Interest in respect of items for consideration.** It was **noted** Chairperson Paula Wood attended the Parish Council meeting in her capacity as Chairperson of the Blo Norton Bus Shelter Committee and therefore Mrs Wood declared an interest in agenda item 6 and did not participate in Council discussion or agreed actions. Mrs P Wood left the meeting after presenting the Council with an update on the Bus Shelter project.
4. **To approve the Minutes of Parish Council meetings held on 13<sup>th</sup> January 2009.** The minutes of the meetings held on 13<sup>th</sup> January 2009 were **approved**.
5. **To receive a letter for resignation from Mr D Potter.** The Council **received** and **accepted** a letter of resignation from Mr D Potter.
6. **To receive an update on from the Blo Norton Bus Shelter Committee.** The Council **received** an update from the Blo Norton Bus Shelter Committee. The Council **noted** the progress the Bus Shelter Committee has made and the fact the Committee raised £780 in 2007/2008. It was **noted** in the Parish Council meeting minutes in May 2008, the Bus Shelter Committee put fund raising on hold following, and pending resolution of, a number of anti -social behaviour incidents in the parish. It was **noted** the anti social behaviour in the village has been tackled successfully and the number of incidents is now at a level whereby work has been started again by the Bus Shelter Committee in order to progress the purchase and erection of a bus shelter. It was **noted** the Parish Council would be responsible for the ongoing maintenance and insurance (circa £40 per annum) of the bus shelter. It was **noted** the Bus Shelter Committee would pay for the first year's insurance premium to cover the shelter, in addition to completing all necessary paperwork, in liaison with the Clerk, in order to secure additional funds required, by way of a

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grant from Norfolk Council Passenger Transport Committee. The Council **noted** the need to discuss the matter further and understand insurance implications and/or financial impacts before the Council make a decision on whether support and put its name to the grant to secure additional funding. **Action:** Clerk

7. **To receive an update on Parish Council's accounts.** The Council **received** an update on Parish Council's accounts and **noted** the Parish Council's account is in credit by £2,111.06.

8. **To receive an invoice from the Blo Norton Village Hall Committee.** The Council **received** an invoice from the Blo Norton Village Hall Committee in respect of the hire of the village hall by the Parish Council for 2008. **Action:** Clerk

9. **To receive an update regarding the Highways Agency.** The Council **received** an update on the Highways Agency. It was **noted** Hubbard's Lane has been cleared to five/six feet wide to enable passage but restrict vehicular access. The Council **noted** the Highways Agency will dredge Hubbard's Lane in the spring. It was **noted** the Council would take no further action at this time. It was **noted** the Highways Agency are investigating the numerous flooding incidents on the parish highways. It was **noted** the concrete posts at Redgrave Road were put in place originally by Norfolk City Council and therefore should be replaced by Highways Agency. **Action:** Clerk

10. **To receive an update regarding the John Dyer's Charity.** It was **noted** the Charity Commission have updated their records to reflect the Charity Correspondent as Daryl Jones, Head of Kenninghall School. It was **noted** the Parish Council's role in the charity going forward is only to make recommendations or support applications for funds but not to play a role as Trustee or make decisions where and how funds are distributed.

11. **To receive an update regarding the Former Highway Surveyors Land Charity.** It was **noted** the Charity Commission have updated their records to reflect the Charity Correspondent as the Clerk of Blo Norton and that the annual return for 2007/08 has been made. It was **noted** a tenancy agreement has been drafted and will be sent to NCAPTC for legal review. It was **noted** the Council would contact the Tenant, Mrs J Smith to advise of terms with effect from 2010. **Action:** Clerk/Councillor J Barnet Lamb.

12. **To receive an update regarding the Parish Newsletter.** The Council **agreed** to defer this agenda item to the next meeting. **Action:** Clerk.

13. **To consider the action plan for 2009/2010 in order to commence preparation for completing the Parish Plan in 2010/2011.** The Council **agreed** to defer this agenda item to the next meeting. **Action:** Clerk

14. **Planning.**

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a. **3PL/2009/0011/F - Willow Farm, Blo Norton.** It was **noted** the Council raised no objections to the planning application.

**15. To discuss Parish Council vacancies.** It was **noted** the Clerk has resigned however as per the clerk's contract the clerk will remain in post until the relevant minutes and annual accounts have been drafted following the April 2009 Parish Council meeting. It was **noted** there is a need to publicise the vacancy on the village notice boards, the NCAPTC website and in the South/North Lopham Parish magazine. **Action:** Clerk

**16. Any Other Business.**

a. It was **noted** the Council and Mr William Nunn **discussed** the options available to the Parish of Blo Norton to review and potentially revise the planning envelope for the Parish. It was **agreed** to request the Forward Planning Team's attendance at a future Parish Council meeting and publicise this in the parish to enable decisions regarding the planning envelope to be informed by the parishioners of Blo Norton. **Action:** Clerk.

b. It was **noted** Councillors need to agree agenda and set date for Annual General Meeting **Action:** Clerk /Councillors.

The meeting closed at 8.30pm.

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