

MINUTES OF THE BLO NORTON PARISH COUNCIL MEETING HELD ON TUESDAY 14TH NOVEMBER 2017 AT 7.30 PM AT BLO NORTON VILLAGE HALL.

Those present : Councillors Mr Mike Briston, Mrs Ann Lambert, Mr Richard Edwards, Mr John Olley. T.J. Olley took the minutes.

One member of the public attended.

1. Apologies for Absence: None

2. To Elect an Acting Chairman for the meeting: It was agreed by all Councillors that Councillor Mr Richard Edwards would be the acting Chairman for the meeting.

3. Declarations by Councillors of any disclosable pecuniary or personal interests in any agenda items. In the interests of transparency. Councillors may also wish to declare any other interests they have in relation to an agenda item: None

4. To approve and sign the minutes of the Parish Council meetings held on the 8/8/17 and 5/9/17: The minutes were agreed by all Councillors and signed by acting Chairman Mr Richard Edwards.

5. Update on previous matters.

a. Charity Commission Annual Return – Former Highways Surveyors Land Ref No 289074.

The Annual Return has been done on line for the financial period ending 31/3/17 and also for the period ending 31/3/16 has now been done also: All Councillors acknowledged the up date.

b. Breckland Council update on Potholes, signpost.

The Clerk has spoken on several occasions regarding pot holes and sign posts, Breckland have with in the last month filled several potholes in, regarding the signposts and other items reported they are not a priority: All Councillors acknowledged the update.

c. Planning Applications approved and refused from Breckland Council.

3PL/2017/1127/F - Blo Norton The Hall Erection of agricultural building – approved by Breckland

3PL/2017/1110/HOU – Creation of mezzanine bathroom in roof extension with roof light/Mrs N Bowen – Approved by Breckland.

3PL/2017/0980/HOU – Two story extension & conservatory to rear, remove thatch and renovate property Mr James Flatman – Approved by Breckland.

3PL/2017/1060/F – Construction of a detached bungalow with associated vehicular access, land on the corner of Thelnetham and Fen Road Blo Norton – Application Refused by Breckland.

3PL/2017/1097/D – Proposed dwelling and detached Garage, Mr and Mrs Hood Clay Hall Lane- approved by Breckland: All Councillors acknowledged the update.

6. Financial Matters.

a. To consider payment for the Poppy Wreath (invoice) and action cheque and sign, Councillor Ann Lambert arranged and purchased the Poppy wreath and paid for the poppy wreath herself, BNPC to now reimburse Councillor Ann Lambert/cheque: All Councillors agreed on the payment and the cheque was signed, signed by Councillor Richard Edwards and Councillor Mr Mike Bristow.

b. To consider invoice from Ms T Olley and action cheque and sign: All Councillors agreed on the payment and the cheque was signed, signed by Councillor Richard Edwards and Mr Mike Bristow.

c. To acknowledge the completion of the Audit for the year ending 31st March 2017 received back from Mazars and fill in and sign the notice of conclusion of the audit Annual Return for the year ending 31

st

March 2017: All Councillors acknowledge the completion of the Audit for the year ending 31 st March 2017 the form was filled out and put on the notice boards. (Tjo to action).

Also advise Councillors the new arrangements for 2017/2018 Mazars have now discharged their duties as BNPC auditor under the Audit Commission contract. Smaller Authorities Sudit Appointments Limited have appointed PKF Littlejohn LLP as our auditor for five years from 2017/2018 unless the Council opted out of the process see address on letter: All Councillors acknowledged this.

d. To acknowledge the audit fee for completion of the audit for the year ending 31

st

March 2017

Total £0.00, Councillors see fee note 1325329-sb00988 so70126 26/9/17: All Councillors acknowledge this.

e. To acknowledge receipt of payment from Breckland Council bacs 26/9/17 payment ref: bce1007032 £2,771.00 (breakdown precept sept 17 £2,725.00 and grant sept 17 £46.00: All Councillors Acknowledge this.

f. To acknowledge HSBC bank statements: All Councillors Acknowledged this.

g. To consider Blo Norton Parish Precept Requirement 2018-19 complete and return form by 26/1/18: It was discussed by all councillors and agreed by all that going forward next year to look at the precept again for next year 2019-2020, but for the year 2018-2019 it was proposed by Councillor Ann Lambert to keep the precept the same and Councillor John Olley seconded it and it was agreed by all Councillors. (Tjo to fill out the form and sign and send it off before 26/1/18)

7. Correspondence

a. To acknowledge Breckland Local Plan Pre-submission Publication policy HOU5 page 38 Blo Norton Council needs to look at: It was acknowledged by all Councillors.

b. To acknowledge Register of Electors list of alterations – copies to give out to Councillors: It was acknowledged by all Councillors.

c. Clerks and Councils Direct pass round to Councillors.

8. Breckland Council

a. Breckland Council –BNPC reported more pot holes, Hubbards Lane needs Clearing, N.C.C were advised re N.C.C. concrete posts knocked down on the side of grass verge down towards Redgrave Road just before the concrete pad which usually has sugar beet on: All Councillors acknowledged this.

b. To acknowledge the form Breckland Council sent regarding Casual Vacancy Blo Norton Parish Council, BNP Councillors to fill out and post on notice boards: All Councillors acknowledged this and it was agreed by all Councillors that Tjo to fill out form and post it on notice boards.

9. To acknowledge and accept the letter of resignation of Councillor Mr Richard Edwards: All Councillors acknowledged the letter of resignation of Councillor Mr Richard Edwards, the Council thanked Mr Edwards for all his work his has done as a Parish Councillor and wished him well.

10. Any Other Business

As Councillor Mr Richard Edwards resigned, Councillor Mr John Olley took the rest of the meeting.

a. To discuss the position of the Blo Norton Parish Clerk: T. Olley will continue and the position will need to be discussed again at the next meeting.

b. To discuss going forward Blo Norton Parish Council and Councillors: It was asked if any one would like to join the Council, a member of the public had an interest, Mrs Lorraine Green was coopted onto the Council, Councillor Ann Lambert proposed Mrs Lorraine Green and Mr Mike Bristow seconded the proposal, all Councillors agreed and all Councillors welcomed Mrs L Green onto the Council.

c. To discuss future meeting dates: All Councillors agreed on the following dates for the next meetings : 13/2/18, 1/5/18 Annual and Parish meeting and 14/8/18.

Councillor Mr John Olley closed the meeting.